

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF PARK COMMISSIONERS OF DECATUR PARK  
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT  
DECATUR PARK DISTRICT ADMINISTRATION OFFICE  
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS  
AT 12:00 NOON ON THE 17<sup>th</sup> DAY OF MAY, 2023**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 17<sup>th</sup> of May, 2023 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Bob Brilley, II, President  
Dr. Kristin White, Vice President  
Chris Harrison, Commissioner  
Shelith Hansbro, Commissioner  
Stacey Young, Commissioner

A quorum of the members of the Board of Park Commissioners being present, President Brilley called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

The Oath of Office was administered by the board Secretary to Shelith Hansbro who was elected to the office of Park District Commissioners at the April 4, 2023 election.

**NO. 16247** A motion to approve items 1-3 on the Consent Agenda was made by Commissioner Dr. White and seconded by Commissioner Harrison. Upon call of roll, all voted aye.

1. Minutes of the Previous Meeting
2. Lease for TLC Ice Cream, LLC (Mimi's Frosty)
3. Bills for Approval

**NO.16248** Staff recommend approval of annexations of 17-12-34-100-024, 17-12-34-100-021, 17-12-34-100-019, 04-12-04-101-010, 04-12-16-354-028, 09-13-31-100-011, 09-13-31-100-012, 09-13-31-400-003 parcels in the corporate city limits. A motion was made by Commissioner Harrison and seconded by Commissioner Hansbro to approve the parcels in the corporate city limits, authorized and directed Clay Gerhard to sign the petition for annexation.

**NO.16249** Staff recommend the approval of a Professional Services Agreement with Fehr Graham to complete the design, bid documents and construction oversight of the Fairview Destination Playground. Proposals were solicited from both Fehr Graham and Chastain for professional services for this project. Fehr Grahams proposal came in lower. A motion was made by Commissioner Harrison and seconded by Commissioner Hansbro to approve the

Professional Service Agreement with Fehr Graham to complete the design, bid documents and construction oversight of the Fairview Destination Playground.

**NO.16250** Staff recommend approval of a bid from Christy Foltz to pour a concrete pad for a new 30x40 storage building at Nelson Park. Funding was included in the Capital budget for this project. A motion was made by Commissioner Dr. White and seconded by Commissioner Hansbro to approve the bid from Christy Foltz to pour a concrete pad for a new storage building.

**CFO** Blake Allison and Joel Fletcher have both agreed to serve on the Local Government Efficiency Committee. They both were eager to assist and appreciated the offer to serve.

The next four to six weeks finance staff will clean up fiscal year end to prepare for the fiscal year 2022-2023 audit. Representatives from MCK recently performed capital asset observations and observed pro shop inventories. As always Andy and Ben had good inventory counts.

**RECREATION** The spring dance recital had a great turnout.

DISC Day Camp staff have received 200 parent packets and have approximately 150 participants each day. The Decatur Public Schools #61 scholarship program has helped with the number of participants.

The Summer Lunch Program will begin June 5, 2023. This program is regulated through the Illinois State Board of Education (ISBE) and sponsored by the Decatur Park District. Summer lunch is provided in 9 Decatur Park District parks, 3 Decatur Public Schools for summer school and various outreach programs such as Boys and Girls Club. Aramark food services provide and deliver the meals. The Decatur Park District seasonal staff distribute the meals onsite. Children 18 years old and younger can receive the meals.

Midstate cup has over 90 teams registered.

Special Recreation athletes competed in track and field at Warrensburg Latham High School on May 13<sup>th</sup>. They came home with 8 gold medals!

The Devon Amphitheater opens Friday, May 19<sup>th</sup> featuring Kansas. Over 2000 tickets have been sold. A big thank you to the Decatur Park District Maintenance staff and Marketing staff with their additional help in getting the Devon prepared to open.

Splash Cove staff continue to prepare for opening day, May 27<sup>th</sup> Memorial weekend. Lifeguard training has been going well.

**AIRPORT** Airport Fun Day is June 3<sup>rd</sup> from 8 a.m. to Noon and will take place in the Adams Aerial Solutions hangar. The local Experimental Aircraft Association (EAA) will offer free plane rides to the first registered 80 children ages 8 to 17. There will be snow removal equipment and various fire trucks on display and the Scovill Mobile Zoo will have the petting zoo available.

**EXECUTIVE DIRECTOR** It is “go time” for the Decatur Park District. All staff and park teams are getting facilities open and ready for the season.

The employee Summer Launch was well received. Over 250 employees attended and had a great time. Thank you to Jamie Gower for helping to make it happen. Thank you to Ed Flynn and Wendy Morthland for quickly getting the liability in order for the blob. Ed added the event was really nice and kudos to staff.

Christy Foltz continues to work on the herpaquarium and is working to complete the interior finishes. Contractors began grinding and finishing the concrete floor on Monday, May 1<sup>st</sup>. The acrylic for the front of the exhibits is expected to ship this week. Staff hope that the work will now be completed by the end of May. An official ribbon cutting will be coordinated once we have a better idea on the completion date.

Over The Top Ice Cream Shop will be announced May 18, 2023. An official ribbon cutting will be scheduled. The Decatur Park District is excited to work with Tillamook.

Staff met and finalized the scope of the Garfield project based on the public input received. Fehr Graham is working to complete the schematic design to solidify the final layout. The next phase of this project will be to approve the design engineering agreement with Fehr Graham and develop a phased plan for implementation.

The Transform a Trash Can project has been widely accepted and residents appear to be excited to participate. The response has been overwhelming. Thank you to Frank Hubbard and Melanie Moore for working to get the cans delivered.

**MARKETING DIRECTOR** Marketing staff have been busy getting everything done for the final stretch to start the season.

Juicebox continues working on the new design for the Decatur Park District website. Staff continue conversations with them and will update the Board as the website progresses.

#### **COMMISSIONER COMMENTS**

**Commissioner Hansbro** thanked the staff and Board Commissioners. She is very excited to be here.

**Commissioner Dr. White** Congratulated Commissioner Hansbro. The Board looks forward to working with Commissioner Hansbro!

**Commissioner Hansbro** made and Commissioner Harrison seconded a motion that the meeting adjourn. All voted aye and the meeting adjourned at approximately 1:07 p.m.

/s/ Bob Brilley II  
President, Board of Park Commissioners

/s/ Melanie Moore  
Secretary, Board of Park Commissioners

