

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 1ST DAY OF NOVEMBER, 2023**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 1st of November, 2023 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Bob Brilley, II, President
Chris Harrison, Vice President
Dr. Kristin White, Commissioner
Shelith Hansbro, Commissioner

Absent: Stacey Young, Commissioner

A quorum of the members of the Board of Park Commissioners being present, President Brilley called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16288 A motion to approve items 1-2 on the Consent Agenda was made by Commissioner Harrison and seconded by Commissioner Hansbro. Upon call of roll, all voted aye.

1. Minutes and Executive Session Minutes of the Previous Meeting
2. Bills for Approval

NO.16289 Approval of a lease with G&H Marine for a portion of the Lake Patrol building. G&H will operate a marine convenience store out of the premises. The term for the lease will be for one year beginning November 1, 2023 and ending October 31, 2024. Additionally, any percentage rent will be assessed on monthly sales in excess of \$40,000. This agreement is consistent with the seasonal leases at Overlook Adventure Park. After thorough discussion Commissioner Dr. White made and Commissioner Hansbro seconded a motion to approve the lease with G&H Marine for a portion of the Lake Patrol building. All voted aye upon the call of roll.

NO.16290 Staff recommended the approval of a third addendum to the lease at 3909 W. Main Street with New Era Signs. The new lease period will be from October 1, 2023 – September 30, 2024. Rent will be increased from \$370/month to \$380/month or just under 3%. Commissioner Harrison made and Commissioner Dr. White seconded a motion to approve the third addendum to the lease at 3909 W. Main Street with New Era Signs. All voted aye upon the call of roll.

NO. 16291 Staff recommended approval of a third addendum to Decatur Executive Center, LLC lease for the North Hangar. This Lease shall now be for the period beginning December 1, 2023 and ending November 30, 2024. The payment of rent will be \$2,120.60 monthly plus \$208.00 monthly to cover the real estate tax obligation, due on the first day of each month. Commissioner Dr. White made and Commissioner Harrison second a motion to approve a third addendum to Decatur Executive Center, LLC lease for the North Hangar. All voted aye upon the call of roll.

CFO Staff continue to receive weekly reports for EAV's. The reports reflect continued increases. Further conversation is being had regarding the tax levy and 10-year capital plan as we monitor the impact of the Decatur Township Quad Year and the approximate 10% multiplier being applied to EAV for all properties. With the increase in the EAV it will impact both the levy as well as funding available for the 10-year capital plan. Staff hope to have 2-2-1 meetings the last week of November after discussion at the November 15th board meeting.

Thank you to all staff that helped at the Administration office with Trees on the Tees first day ticket sales.

RECREATION Boo at the Zoo sold an estimated 12,148 tickets this season. Everything went good and staff were happy with the numbers.

Golden K presented a check for the Elementary School Basketball program at the DISC. This program is supported by the generous donation from Golden K as well as the partnership between Decatur Park District and Decatur Public School District 61.

Today is the first soft opening day of combining the Scovill Activity Center with the Macon County Senior Center. Thank you to the senior recreation staff, construction, maintenance, and marketing staff on helping with this transition.

Trees on the Tees tickets went on sale this morning at 10 a.m. and in a matter of 41 minutes 7,781 tickets were sold. At this time over 8,966 have been sold. Last year at the end of the season 17,009. VIP carts are sold out and only two Banquet spots are left to reserve.

Halloween Trivia Night had 80 participants and was well received.

Half of the entertainment for Season 2024 at the Devon Amphitheater has been confirmed.

Jamie introduced the new Devon Amphitheater General Manager, Dustin Bradshaw. Dustin started October 23rd. Staff are excited to have Dustin onboard.

AIRPORT Scareport had 291 participants and an estimated 350 overall people in attendance. Airport staff had positive feedback. Thank you to all who helped make this event happen it was a great success.

The ribbon cutting for the SRE / Fire House was well attended and everyone seemed to enjoy seeing the new facility.

Tuesday, November 7th the FAA inspector will be onsite for the annual inspection. All required documentation has been submitted prior to the review.

EXECUTIVE DIRECTOR with the recent cold snap Decatur Park District Park Crews have been winterizing to prevent water lines from freezing.

Kudos to construction staff the upstairs is complete and ready to go at the Scovill Activity Center. Today at 9 a.m. is the first day Senior services were offered.

Maintenance crews have been busy hanging lights for Trees on the Tees.

MARKETING DIRECTOR Staff have been working on Trees on Tees sponsors and preparing for the 100th Anniversary of the Decatur Park District.

FOUNDATION DIRECTOR The Gator-aid fundraising campaign kicked off this week. Twelve Decatur Public Schools and several surrounding schools are participating.

Kara Huss hosted an Alligator fundraiser in October to bolster the fundraising initiative.

The Foundation will host a fundraising event on December 14th at Trees on the Tees. Be on the lookout for an email save the date. Invitations will go out in October prior to when Trees on the Tees tickets go live.

PROJECT MANAGER Rotary Park parking lot resurfacing is now complete.

Progress continues on the DISC Solar System project. Inverters and underground conduit have been completed.

Site work has begun on the Devon Services Building. Devon sidewalks have been removed and footings should be poured next week. It is off to a good start and the estimated completion date is around May 5, 2024.

The City of Decatur have completed the bid documents for the installation of the new sewer through Fairview Park playground area. Bids are due November 15th. Completion of the new sewer through the playground area is anticipated in spring of 2024.

Commissioner Harrison expressed how much he liked the pictures Russ added of the various Decatur Park District projects to the board report. All Commissioners agreed.

COMMISSIONER COMMENTS

Commissioner Hansbro is excited for the coming season and thanked staff for all of their hard work. She reminded staff to take some time off. Thank you to Russ as well for adding the pictures of projects to the packet. Shelith added she enjoyed volunteering at the stringing of the lights event. It was a great time.

Commissioner Harrison It is the most wonderful time of the year. Kudos to staff.

Commissioner Dr. White Thank you all for your hard work. You all are awesome.

Commissioner Brilley expressed how he has been very involved with the Macon County Senior Center for over 18 years. Thank you staff for all you have done to bring the two centers together as one. Clay and staff have done a fantastic job.

Commissioner Dr. White made and Commissioner Harrison seconded a motion that the meeting adjourn. All voted aye and the meeting adjourned at approximately 12:40 p.m.

/s/ Melanie Moore
Secretary, Board of Park Commissioners

/s/ Bob Brilley
President, Board of Park Commissioners