

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 4th DAY OF OCTOBER, 2023**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 4th of October, 2023 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Bob Brilley, II, President
Chris Harrison, Vice President
Shelith Hansbro, Commissioner
Dr. Kristin White, Commissioner
Stacey Young, Commissioner – Via Zoom

A quorum of the members of the Board of Park Commissioners being present, President Brilley called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16277 A motion to approve items 1-2 on the Consent Agenda was made by Commissioner Hansbro and seconded by Commissioner Harrison. Upon call of roll, all voted aye.

1. Minutes of the Previous Meeting
2. Bills for Approval

NO.16278 Staff recommended approval of a bid from Etherton Enterprises, Inc. to replace the basketball courts at Coates Park and Cresthaven Park. Bids were received on September 29th with three bidders responding. Etherton Enterprises was the low bidder at \$65,539.00. These projects were included in the 2023 Capital budget. Commissioner Dr. White made and Commissioner Harrison seconded a motion to approve the bid from Etherton Enterprises, Inc. to replace the basketball courts at Coates Park and Cresthaven Park. All voted aye upon the call of roll.

NO.16279 Staff recommended approval of a base bid from O'Shea Builders to construct an addition onto the Devon Amphitheater services building. Bids were received October 3rd with four bidders responding. O'Shea Builders was the low base bidder and in addition their bid reflected the least amount of time to construct. After a brief discussion Commissioner Harrison made and Commissioner Dr. White seconded a motion to approve the bid from O'Shea Builders to construct an addition onto the Devon Amphitheater services building. All voted aye upon the call of roll.

NO.16280 Staff recommended approval of a permanent easement agreement in Fairview Park for the City of Decatur to construct a new storm water sewer line to ease the flooding issues residents in the neighborhood south of the west end Save a Lot currently experience during periods of excessive rainfall. Part of this presently runs under the Fairview Park playground. The City and Decatur Park District continue their efforts to work together to improve the city of Decatur. Commissioner Hansbro made and Commissioner Harrison seconded the motion to approve the permanent easement agreement in Fairview Park for the City of Decatur to construct a new storm water sewer line. All voted aye upon the call of roll.

AIRPORT The new Air Evac medical flight operations had four service calls yesterday, October 3rd. It is great to have them here in Decatur.

Enplanements year to date are 7914.

Mission Care of Illinois Ambulance located in the new fire station is a great addition to the Decatur Airport. They have been in place for a month and have had no issues.

Staff are excited to have Scareport back this year at the Decatur Airport. This event will be October 21st from 6:00 p.m. to 9:00 p.m. Currently 250 tickets have been sold!

CFO Golf rounds are up 7% and 5.6% year to date. Golf staff are excited for the IHSA tournament this week.

Staff continue to work on the 10 – Year Capital Plan.

RECREATION The Summer Lunch Program wrapped up in August. This season 30,681 lunches were served.

Over The Top Ice Cream Shop is now closed for the 2023 season. Staff were excited to see they had scooped 68,900 scoops of ice cream as they went through 2,223 gallons!

Boo at the Zoo has sold 4,300 tickets at this time.

Staff are excited to host a new Trick or Treat event for individuals with special needs on October 17th at the Scovill Activity Center. Decatur Park District staff and staff throughout the District will hand out treats and treasures.

The Halloween Senior Luncheon at the Scovill Activity Center will be October 10th.

DISC staff will offer a special GOAL BUSTERS morning on September 30th. Members may bring up to 4 friends for free to enjoy the facility and all of the offered group fitness demo classes. They will also offer a special Friday the 13th “Slashing Prices” on full facility memberships.

The Devon Amphitheater is wrapping up the 2023 season. Moonlight Yoga is scheduled for tonight October 4th. Staff will start cleaning out the concession stand this weekend. It has been the best season yet with approximately 90,000 guests coming through.

On October 14th from 7:30 p.m. – 10:00 p.m. Overlook Adventure Park will have Halloween Glow Golf.

EXECUTIVE DIRECTOR Park staff are starting to winterize the parks and facilities throughout the Decatur Park District. They will begin to prepare the Devon Amphitheater for construction of the concession expansion.

Next week crews will begin to hang Christmas lights at Hickory Point Golf Course as Trees on the Tees will be here before we know it.

It has been a whirlwind for staff this summer season as well as preparing for the fall season. There is an abundance of great things going on throughout the Decatur Park District. Executive Director Gerhard is very proud of all of the Decatur Park District staff.

Executive Director Gerhard and several staff Directors will attend the NRPA (National Recreation and Park Association) conference in Dallas, Texas next week.

MARKETING DIRECTOR Staff continue to work heavily on the new website.

FOUNDATION DIRECTOR Invites have been sent out for the All in for Alligator fundraising event on October 28th.

The all-employee meeting was held this week and the Foundation shared the newly completed Alligator video.

The Foundation is currently working on a “Gator-aid” fundraising initiative to take to the schools for a coin drive to support the All in for Alligator. Thank you to Katie and the marketing team for all of the work they have done to help with the Alligator fundraising. They have done phenomenal and have been a huge help.

PROJECT MANAGER Nelson #1 Pavilion demo should begin in November and take 6-8 weeks to complete.

Notice to proceed has been issued for the Rotary Park parking lot resurfacing.

A title search has been completed for Garfield Park to help identify the easements of the property being revitalized.

Installation of conduits from the electrical equipment room has started for the DISC solar system project. Solar panels were delivered yesterday, October 3rd.

The Hickory Point Golf Course bridge repair is out for bid. Bids are due Thursday, October 5th.

Executive Director Gerhard informed the Commissioners of the date scheduled for the new fire house ribbon cutting.

There is a need for executive session.

COMMISSIONER COMMENTS

Commissioner Dr. White would love to see the Decatur Park District continue partnering with CHELP. Thank you to staff.

At approximately 12:40 p.m., Commissioner Harrison made and Commissioner Dr. White seconded a motion to move into executive session. Upon call of roll, all voted aye.

A motion to adjourn executive session and return to open session was made by Commissioner Hansbro, seconded by Commissioner Dr. White and unanimously approved.

A motion to adjourn the open session was made by Commissioner Dr. White and seconded by Commissioner Harrison and unanimously approved.

/s/ Melanie Moore
Secretary, Board of Park Commissioners

/s/ Bob Brilley
President, Board of Park Commissioners