

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 5th DAY OF APRIL, 2023**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 5th of April, 2023 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Dr. Kristin White, Vice President
Chris Harrison, Commissioner
Shelith Hansbro, Commissioner
Stacey Young, Commissioner Via Zoom

Absent: Bob Brilley, II, President

A quorum of the members of the Board of Park Commissioners being present, President Brilley called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16232 A motion to approve items 1-2 on the Consent Agenda was made by Commissioner Hansbro and seconded by Commissioner Harrison. Upon call of roll, all voted aye.

1. Minutes of the Previous Meeting
2. Bills for Approval

NO. 16233 Staff recommended approval of an agreement with Illinois Department of Transportation (IDOT) to reimburse the Decatur Park District for the design and construction of a 10' ADA compliant shared use path in Nelson Park from Route 36 to Lakeshore Drive in the amount of \$372,500.00. Executive Director Gerhard added IDOT had reached out to the Decatur Park District in regards to the replacement of the Route 36 bridge over the now closed, Lakeshore Drive in Nelson Park. IDOT intends to eliminate the staircase that allows residents to transfer from Route 36 to Lakeshore Drive. This staircase is used heavily by residents. Gerhard was able to work with IDOT to create a new section of trail that will allow patrons to still traverse between the two areas. This will now create a proper trail and align with the Master Plan moving forward. IDOT has agreed to reimburse the Decatur Park District 100% of the trail design and construction. A motion was made by Commissioner Harrison and seconded by Commissioner Hansbro to approve an agreement with the Illinois Department of Transportation to reimburse the Decatur Park District for the design and construction of a 10' ADA compliant shared use path in Nelson Park from Route 36 to Lakeshore Drive in the amount of \$372,500.00. Upon call of roll, all voted aye.

NO.16234 Staff recommended approval of a Professional Services Agreement with Fehr Graham in the amount of \$70,500.00 for the design work and construction engineering associated with the ADA compliant shared use path through Nelson Park from Route 36 to Lakeshore Drive. A motion was made by Commissioner Harrison and seconded by Commissioner Hansbro to approve a Professional Services Agreement with Fehr Graham in the amount of \$70,500.00 for the design work and construction engineering associated with the ADA compliant shared use path through Nelson Park from Route 36 to Lakeshore Drive. Upon call of roll, all voted aye.

NO.16235 Staff recommended approval of a Professional Services Agreement with AEX for \$87,230.00 to draft bridging documents and drawings to solicit a Request for Proposals for a design/build construction method from local contractors for a new exhibit at Scovill Zoo. A motion was made by Commissioner Young and seconded by Commissioner Hansbro to approve the Professional Services Agreement with AEX for \$87,230.00 to draft bridging documents and drawings. Upon call of roll, all voted aye.

NO.16236 Staff recommended approval of a bid from Central Roofing, LLC of Mattoon, IL in the amount of \$179,950.65 to replace the shingled roof on the Mueller Park Maintenance Facility. Bids were solicited and a public bid opening held on March 7, 2023 with three bidders responding. Central Roofing was the low bidder to replace the shingle roof with longer lasting metal roof. A motion was made by Commissioner Hansbro and seconded by Commissioner Harrison to approve a bid from Central Roofing, LLC of Mattoon, IL in the amount of \$179,950.65 to replace the shingled roof on the Mueller Maintenance Facility. Upon call of roll, all voted aye.

NO.16237 Staff recommended approval of an agreement with the Public Safety Training Foundation for use of the turf soccer field and pavilion located in South Shores. Midstate soccer will start a pop-up clinic in South Shores to expand program offerings in collaboration with the Public Safety Training Foundation. A motion was made by Commissioner Hansbro and seconded by Commissioner Harrison to approve the agreement with Public Safety Training Foundation for use of the turf soccer field and pavilion located in South Shores. Upon call of roll, all voted aye.

AIRPORT The new maintenance building should be complete around the first week in May. The elevator company has been onsite beginning installation. The Decatur fire chief has notified airport staff that the new fire house is complete and they will be moving out of the Decatur Airport fire house and into their new facility in the coming weeks.

The morning departure flight for SkyWest is now scheduled at 8:55 a.m. This will be an everyday flight. Airport staff continue conversations with SkyWest.

United Airlines will suspend service at the Abraham Lincoln Capital Airport in Springfield as of June 1, 2023. Hopefully the Decatur Airport can gain some of these passengers that used the Springfield service. American Airlines announced they will operate two daily flights to O'Hare beginning June 1st.

CFO Final budget meetings are being conducted with all Decatur Park District departments as Kristin and Laura do a thorough analysis of the budgets submitted. Staff anticipate to distribute the 2023-2024 budget books to the Board prior to scheduling 2-2-1 meetings.

The Decatur Park District boat docks have two slips available this season. G&H Marine have 12 slips left to fill out of their 100 slips.

RECREATION Scovill Zoo and Overlook Adventure Park both had opening days on April 1st. Though the weather was cool they still had a good turnout. The Zoo had over 500 customers Monday for Free Day. Scovill Zoos annual Critter Egg Hunt is Saturday, April 8th. This year staff added an “EGG-STRA Special Egg Hunt” for individuals of all ages with special needs.

Disney’s Newsies Jr. was performed at Johns Hill Magnet School the weekend of March 17th. The shows sold a total of 1,424 tickets. Following the shows wrap up the ARTS department received numerous testimonials regarding the impact the Decatur Park District ARTS program is having on the youth in our community and how much it means to them.

Staff recently did a walk through of Splash Cove and the Devon to see what needed to be done prior to opening day.

Soccer is now in full swing. Club teams started this weekend and MidState Youth Soccer League started last week.

Youth Baseball and Softball are on target. Staff will extend the deadline to try to accommodate more participants.

Splash Cove is still in need of approximately 20 more lifeguards.

OPERATIONS All park crews have been working on getting the parks and facilities going for the season.

Construction crews continue to repair items identified on recent park inspections.

EXECUTIVE DIRECTOR Over 40 Decatur residents attended the kick off meeting for the Garfield Park revitalization efforts. Good conversations were had as well as valuable input from the public. It was an exciting and good meeting with the public. Clay also visited the Boys and Girls Club to get feedback from the teens.

FOUNDATION Zoo Open is May 19th at Hickory Point Golf Course. At this time 19 teams are confirmed and paid.

MARKETING Staff are attending a meeting today with the Website developer.

Activity Guides are here.

Numerous ads are running for Decatur Park District registrations and events for the season.

COMMISSIONER COMMENTS

Commissioner Hansbro thanked staff and the board of Commissioners for their support.

Commissioner Harrison received a very nice call from a resident regarding how awesome the lake front area is looking.

Commissioner Dr. White thanked Commissioner Hansbro for joining the board of Commissioners.

There is a need for executive session.

At approximately 12:36 p.m., Commissioner Harrison made and Commissioner Hansbro seconded a motion to move into executive session. Upon call of the roll, all voted aye.

A motion to adjourn executive session return to open session was made by Commissioner Hansbro and seconded by Commissioner Harrison and unanimously approved.

A motion to adjourn the open session was made by Commissioner Harrison and seconded by Commissioner Hansbro and unanimously approved.

/s/Melanie Moore
Secretary, Board of Park Commissioners

/s/ Dr. Kristin White
Vice-President, Board of Park Commissioners