

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 7th DAY OF DECEMBER, 2022**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 7th of December, 2022 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Dr. Kristin White, Vice President
Chris Harrison, Commissioner
Shelith Hansbro, Commissioner
Stacey Young, Commissioner via zoom

Absent: Bob Brilley, II, President

A quorum of the members of the Board of Park Commissioners being present, Vice President Dr. White called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16211 A motion to approve items 1-2 on the Consent Agenda was made by Commissioner Harrison and seconded by Commissioner Hansbro. Upon call of roll, all voted aye.

1. Minutes of the Previous Meeting
2. Bills for Approval

NO.16212 Staff recommended the approval of a bid from Christy Foltz to provide general contractor services for the Herp Renovation project at Scovill Zoo. The scope of the work includes plumbing, electrical and provides the facades for the new terrariums. This project is primarily funded by a museum grant from the Illinois Department of Natural Resources and numerous donations from the Foundation specifically to this project. A motion was made by Commissioner Harrison and seconded by Commissioner Hansbro to approve a bid from Christy Foltz to provide general contractor services for the Herp Renovation project at Scovill Zoo. Upon call of roll, all voted aye.

NO.16213 Staff recommended the approval of items of business 2-3 lease agreements with the Izaak Walton League of America for 2022 and 2023 and the Commodore Decatur Yacht Club 2022 and 2023. A 3% increase in rental rates are proposed for both years. A motion was made by Commissioner Harrison and seconded by Commissioner Hansbro to approve the Izaak Walton League of America agreement for 2022 and 2023 and the Commodore Decatur Yacht Club agreement for 2022 and 2023. Upon call of roll, all voted aye.

AIRPORT The week of Thanksgiving 685 passengers flew out of the Decatur Airport. SkyWest had zero cancelations.

The January flight schedule has been published.

The Decatur Airport is now decorated for Christmas.

Christy Foltz has poured the concrete on the westside of the new maintenance/fire building. The door contractor has started putting up the overhead doors and the framing contractor has begun to frame several of the walls.

EXECUTIVE DIRECTOR Santa will be flying into the parks on a helicopter. On December 10, 2023 Santa will fly to South Shores Park, Hess Park, Garfield Park and Hickory Point Golf Course. The Decatur Park District was very fortunate to have some amazing sponsors donate to this exciting event.

Staff have been busy preparing for Trees on the Tees and have added some new creative ideas this season.

OPERATIONS Construction Crews started demoing the interior of the building today in preparation for the Herp Renovation at Scovill Zoo.

The plant sale out at Sportsman Park went well last weekend.

Guard rails are being constructed on the 2B section of the Stevens Creek bike trail. It is estimated to be fully complete by the end of the year.

RECREATION Trees on the Tees has currently sold 4,436 more tickets than last year. Every department of the Decatur Park District has been involved in preparation for this event. The maintenance crews have done a ton of work.

There were 53 teams that participated in the Turkey Tournament at the DISC over the holiday weekend.

The Special Recreation Christmas Dance at the KC Hall will be tonight, December 7th from 6:00 p.m. – 8:00 p.m. with a visit from Santa and Mrs. Claus.

The Senior Christmas luncheon will be December 20th at the Scovill Activity Center. Currently there are 158 attendees signed up for this event. Santa will make an appearance for lunch.

Devon staff continue to announce concerts for the 2023 season. Gift Cards for the Devon Amphitheater are now available online.

CFO The EAV reports continue to be monitored weekly as the increase remains over 5%. The Truth in Taxation public hearing will be held at the next board meeting December 21, 2022.

In order to provide accurate Facility Fees staff will extend Facility Fees to January and conduct 2-2-1 Facility Fee meetings at that time. Staff will offer a summary that analyzes the fee increases in comparison to anticipated increases in expenses (minimum wage, utilities, etc) and overall financial performance/strength of the District.

The audit is complete and as of now MCK plans to be at the next board meeting to present the audit report to the board.

Golf numbers between May and November are up 1.5% from last year. Pro shop sales are doing good and Jr. Golf numbers are up as well as golf cart revenue. Executive Director Gerhard added Gabby has brought a new energy to the Red Tail Run golf staff.

FOUNDATION DIRECTOR The Foundation supporters holiday party is tonight December 7th at Hickory Point Trees on the Tees from 6-8 p.m.

MARKETING DIRECTOR “Give the Gift of an Experience” video ad was created.

A Gym Jams ad was designed and placed in the Decatur Area Living Magazine.

The Decatur Airport will be featured on WCIA tracking Santa on Christmas Eve.

After interviews with potential website developers “JuiceBox” Interactive has been chosen to design the Decatur Park District new website. Work will begin in January.

COMMISSIONER COMMENTS None at this time.

Commissioner Harrison made and Commissioner Hansbro seconded a motion that the meeting adjourn. All voted aye and the meeting adjourned at approximately 12:31 p.m.

/s/ Bob Brilley II
President, Board of Park Commissioners

/s/ Melanie Moore
Secretary, Board of Park Commissioners