

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 2nd DAY OF NOVEMBER, 2022**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 2nd of November, 2022 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Bob Brilley, II, President
Dr. Kristin White, Vice President
Chris Harrison, Commissioner
Shelith Hansbro, Commissioner Via Zoom
Stacey Young, Commissioner

A quorum of the members of the Board of Park Commissioners being present, President Brilley called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16205 A motion to approve items 1-2 on the Consent Agenda was made by Commissioner Young and seconded by Commissioner Harrison. Upon call of roll, all voted aye.

1. Minutes of the Previous Meeting
2. Bills for Approval

NO.16206 Staff recommended approval of the 10-Year Capital Plan. Kristin gave a brief summarization regarding the final version of the 10-Year plan. The plan is identical to what was reviewed in the 2-2-1 meetings with each Commissioner last week. A motion to approve the 10-Year Capital Plan was made by Commissioner Harrison and seconded by Commissioner Young. Upon call of roll, all voted aye.

NO. 16207 Staff recommended approval of the purchase of three new playgrounds from Gametime c/o Cunningham Recreation for \$103,321.02 to replace playgrounds at Lions Park, Galloway Park and Fans Field Park that were budgeted for replacement in the FY 21-22 Capital Plan last year. Each fall Gametime offers a grant to offset 50% of the cost of the playgrounds. This is currently the annual purchase period. A motion was made by Commissioner Dr. White and seconded by Commissioner Harrison to approve the purchase of three new playgrounds from Gametime c/o Cunningham Recreation for \$103,321.02. Upon call of roll, all voted aye.

NO. 16208 Staff recommended approval of the second addendum to the Decatur Executive Center for the North Hangar. This Lease shall be for the period beginning November 18, 2022 and ending November 30, 2023. A motion was made by Commissioner Young and seconded by Commissioner Dr. White to approve the second addendum to the Decatur Executive Center for the North Hangar. Upon call of roll, all voted aye.

AIRPORT The replacement of FAA navigational equipment is now complete and runway 6-24 has reopened.

Construction continues on the new SRE/Fire Station. All of the concrete has been poured on the inside except for one bay.

The FAA's annual inspection will be next week on November 7th and 8th. The Airport staff continue to prepare for the inspection.

RECREATION Halloween Trivia Night was held on October 22nd. It had a great turnout with 120 attendees. Staff are excited to plan another Trivia Night in February.

Boo at the Zoo had a fantastic season this year. Over 13,200 tickets sold.

Elementary School Basketball began this week. Golden K presented a check to sponsor the program. This is a great partnership shared with the Decatur Park District, DPS 61 and Golden K.

Trees on the Tees tickets go on sale November 8th. There will be a VIP cart experience offered this year. That will include a 7-passenger golf cart, driver, drinks, hot mini donuts and music all for \$200.00. Trees on the Tees Hickory Point Banquet Holiday Parties are booking up. At this time there are only 3 spots left to book. Employee night for Trees on the Tees will be held on December 7th.

CFO The All-Staff meeting will be held Thursday, November 10th from 10:00 a.m. to 3:00 p.m. The format is slightly different this year focusing more on general information from all areas of the Park District.

Golf rounds are up for October by 13%. Specifically, 290 rounds from last year.

OPERATIONS Park Crews continue to winterize the parks throughout the district.

Overlook Adventure Park is now closed for the season and crews have begun winterizing the facility.

Construction Staff have been busy with lighting projects. They have been replacing lights in the gyms at the DISC converting them to LED fixtures and preparing to do others throughout the district as product is received.

Horticulture staff continue to weed the beds and clean up leaves and debris.

EXECUTIVE DIRECTOR The fencing is currently being installed along I-72 to complete the 2B section of Steven's Creek Trail.

Construction and paving of Faries Park Road is making progress. It should be finished in approximately 2 weeks.

Staff continue to evaluate the DISC Solar project.

An advertisement for bid regarding the Herp Exhibit Renovation was published on October 18th and bids will be received by November 17th.

Regrettably, Ford has cancelled the 5 trucks the Decatur Park District ordered due to the vehicle shortage. Although, the District did receive the CAT loader.

Executive Director Gerhard shared with the Board a very sincere thank you post from a visitor that had attended Boo at the Zoo Sensory Day with their child. Sensory Day was new this year and was created for autistic children to have a quiet experience with no train whistle or carousel music while enjoying Boo at the Zoo.

MARKETING DIRECTOR Currently working on Trees on the Tees sponsorships. To date there are 12 Corporate Trees sold and 35 Company. There are only 3 pavilion spots left.

Out of the 7 responses from qualified firms to design and develop a new website for the Decatur Park District we have 5 finalists.

FOUNDATION DIRECTOR On December 7th the Foundation will be hosting an annual donor party for Foundation supporters at Trees on the Tees.

COMMISSIONER COMMENTS

Commissioner Harrison Kudos to staff transitioning straight into each busy season!

President Brilley Stacey and Bob are working on setting up Clays review and will have information for Board members by the next board meeting.

Commissioner Hansbro Kudos to the staff for constantly and consistently moving from one activity to the next. Thank you!

Commissioner Harrison made and Commissioner Hansbro seconded a motion that the meeting adjourn. All voted aye and the meeting adjourned at approximately 12:26 p.m.

/s/ Bob Brilley II
President, Board of Park Commissioners

/s/ Melanie Moore
Secretary, Board of Park Commissioners