

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS OF DECATUR PARK
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT
DECATUR PARK DISTRICT ADMINISTRATION OFFICE
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS
AT 12:00 NOON ON THE 19th DAY OF OCTOBER, 2022**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 19th of October, 2022 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Bob Brilley, II, President
Dr. Kristin White, Vice President
Chris Harrison, Commissioner
Shelith Hansbro, Commissioner
Stacey Young, Commissioner

A quorum of the members of the Board of Park Commissioners being present, President Brilley called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

NO. 16203 A motion to approve items 1-5 on the Consent Agenda was made by Commissioner Young and seconded by Commissioner Dr. White. Upon call of roll, all voted aye.

1. Minutes of the Previous Meeting
2. Ordinance No. 2022-08 Annexing Territory to Decatur Park District
3. Ordinance No. 2022-09 Annexing Territory to Decatur Park District
4. Designation of Delegate to Serve at the IAPD Annual Business Meeting
5. Bills for Approval

NO. 16204 Staff recommended approval of the Second Addendum to the Cornbelt Signs, LLC (d/b/a New Era Signs II) lease for the previous maintenance building at the Scovill Activity Center. A motion was made by Commissioner Young and seconded by Commissioner Harrison to approve the Second Addendum to the Cornbelt Signs, LLC (d/b/a New Era Signs II) lease. Upon call of roll, all voted aye.

NELSON #1 PAVILION DISCUSSION Larry Livergood from AEX attended the meeting to discuss the challenges the Decatur Park District is facing with the roof on Nelson #1 pavilion. A public bid opening was conducted earlier this Spring to remove the existing concrete roof deck and replace it with traditional steel deck material. A bid was submitted at approximately \$1.6M to complete the project. AEX believes that there is a strong possibility that once work commences if the bid is accepted there could be many unknowns that could result in the project approaching \$2M or more to complete. Only \$450,000 was budgeted in

the alternate issue bond when the work was originally estimated. Larry provided photo copies and foot prints of the pavilion roof to the board members. The existing roof deck was built in the 1930's and is concrete with slate shingles. These shingles weigh approximately 20 to 30 pounds and have started to fall causing safety issues. Larry explained the wood connecting the overhang attached within the concrete wall is deteriorating. This can lead to many other issues and further costs. There are numerous concerns to be addressed. The board members thoroughly discussed options regarding restoration, demolition and resources. Staff will continue to keep the Board updated with options and ideas prior to future approval.

RECREATION The DISC open house went good! There were 27 members that renewed.

Boo at the Zoo has sold over 9,000 tickets to date. October 14th was opening weekend and it had a great turn out. This year staff have added a Sensory Day on Saturday, October 22nd from 2:00 – 3:00 p.m. Sensory Day will be quiet with no train whistle or carousel music.

There are still tables left for Halloween Trivia night. Megan and her staff have done a great job organizing this event. The Arts department and the DISC have collaborated to accommodate parents that would like to attend the event by offering an extended Parent's Night Out at the DISC.

The Senior Halloween lunch held at the Scovill Activity Center had 120 seniors attend. Participants ate lunch, received door prizes and played bingo.

Staff have solidified several acts for the 2023 Devon Season. They continue to explore options for the entire community and anticipate the 2023 schedule to be published in February.

CFO Staff continues to monitor the Estimated Taxable Value (EAV) as weekly reports are received. The most recent EAV report did not fluctuate significantly.

Clay and Kristin continue to work on the 10-year capital plan. The intent is to schedule and conduct 2-2-1 meetings next week.

Laura has been busy working on Facility Fees. Staff intend to bring to the board by late November.

Auditors will be back onsite to finish up some field work this week. Staff anticipate MCK to be able to present the full audit at the next board meeting.

AIRPORT Ameren continues to replace the high-pressure gas line on the west of Airport Road.

SkyWest enplanements were down some for the month of September but for the overall year enplanements are up. The November schedule has been published.

Construction continues on the SRE/Fire station. Burdick is onsite working on the in-floor heating.

The annual Federal Aviation Administration (FAA) safety inspection is in just a few weeks.

OPERATIONS Parks staff have continued to winterize throughout the Decatur Park District.

Horticulture staff are preparing to plant the seedlings in the new tree farm at the former Fairview Pool location.

Construction crews have been busy replacing doors and locks along with many other projects.

Faries Park Road is nearly complete. Contractors are now stabilizing the road bed. Work is expected to be finished around November 1st.

The Herp Exhibit renovation project bid notice for the inside has been advertised. Bids will be opened November 17th. The project is continuing to move forward.

The train trestle bridge at Fairview Park has now been repaired and is reopened to the public.

EXECUTIVE DIRECTOR Kristin and Clay continue to review the 10-year capital plan and are preparing for the 2-2-1 meetings.

Request for Proposals have been received to install a solar panel array at the DISC. Staff are still evaluating and talking with contractors. There was a brief discussion with the Board regarding costs of the project.

ACCOUNTING MANAGER Cierra Howell was hired as the new Admin Office Receptionist/ Accounting Clerk. She will start work next week.

MARKETING DIRECTOR Currently working on sponsors for Trees on the Tees.

There were 7 responses from qualified firms to design and develop a new website for the Decatur Park District.

FOUNDATION DIRECTOR Devon on Tap was October 8th and had a good turnout with 400 tickets purchased. This is event was a shared event with the Decatur Area Arts Council.

On December 7th the Foundation will be hosting an annual donor party at Trees on the Tees.

COMMISSIONER COMMENTS

Commissioner Hansbro had a resident of Decatur inquire about possibly adding a few benches to the walking trail at Hess Park.

Commissioner Young the Stevens Creek Bikeway Phase 2B ribbon cutting went great! Trees on the Tees with Hickory Point Banquet is great idea. Good job to all the staff!

President Brilley would like to hold Clay's review the first of November or at least by the second board meeting in November.

There is no need for executive session.

Commissioner Harrison made and Commissioner Dr. White seconded a motion that the meeting adjourn. All voted aye and the meeting adjourned at approximately 1:05 p.m.

/s/ Bob Brilley
President, Board of Park Commissioners

/s/ Melanie Moore
Secretary, Board of Park Commissioners