

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF PARK COMMISSIONERS OF DECATUR PARK  
DISTRICT, MACON COUNTY, ILLINOIS, HELD AT  
DECATUR PARK DISTRICT ADMINISTRATION OFFICE  
620 E. RIVERSIDE AVENUE, DECATUR, ILLINOIS  
AT 12:00 NOON ON THE 3<sup>rd</sup> DAY OF NOVEMBER, 2021**

The Board of Park Commissioners of the Decatur Park District, Macon County, Illinois, met in a regular session on Wednesday, the 3<sup>rd</sup> of November, 2021 at the hour of 12:00 Noon at the Decatur Park District Administration Office, 620 E. Riverside Avenue, Decatur, Illinois at which time and place there were present the following officers and members of said Board:

Stacey Young, President  
Bob Brilley, II, Vice President  
Dr. Kristin White, Commissioner, via conference phone  
Chris Harrison, Commissioner  
Matt Whitehead, Commissioner

A quorum of the members of the Board of Park Commissioners being present, President Young called the meeting to order and declared the Board to be in session for the transaction of business.

The Pledge of Allegiance to the Flag of the United States was recited.

**NO. 16119** A motion to approve items 1-3 on the Consent Agenda was made by Commissioner Harrison and seconded by Commissioner Whitehead. All voted aye.

1. Minutes and Executive Session Minutes of the Previous Meeting
2. Bills for Approval
3. Approval of Updated Language to Decatur Park District Personnel Manual

**NO. 16120** Staff requested approval of an addendum for the Decatur Executive Center LLC for the north corporate hangar (former ADM hangar). There will be a 2% increase to the base rent and a 2% increase for the taxes on the lease space. Monthly rent will be \$2,040.00 plus \$204.00 a month for the taxes. Annual rent will be \$24,480.00. A motion was made by Commissioner Harrison and seconded by Commissioner Whitehead All voted aye.

**AIRPORT** The Decatur Regional Chamber of Commerce recently presented the airport a plaque for over 75 years of outstanding service to the community.

Christy-Foltz was onsite last week tearing down the old t-hangars. They are currently waiting on a few parts to complete the job.

The Federal Aviation Administration (FAA) has been conducting on-site safety inspections. FAA communicated to staff the airport looks wonderful and is very well maintained. Commissioner Young inquired if there were any changes with Transportation Security Administration (TSA). Director Wright stated there are some changes being made in their policies due to COVID.

Director Wright did not receive the October enplanement report yet. It will be included in the next board report. Commissioner Brilley requested weather delay reports be included to give a better understanding of when enplanements are low.

**CFO** The weekly taxable value reports continue to be up 2% from last year.

Golf rounds are down 2.3% through October from last year. Revenues however are consistent with prior year primarily increased due to golf cart usage.

Finance staff will have the 10-year Capital Plan for the next board meeting. Staff will schedule 2-2-1's to review prior to.

**RECREATION** Boo at the Zoo is now wrapped up and staff are taking things down. There were 12,069 total tickets sold for the event.

Overlook Adventure Mini Golf season has come to a close. Numbers were better than 2020 but not as good as 2019. In 2019 there were 25,725 rounds, 2020 had 17,304 and 2021 had 18,257. The Ropes Course in 2019 had 9,027, 2020-3,531 and 2021-4,012. Batting Cages in 2019 had 3,004, 2020-674 and 2021-1,242. The 2021 opening of Splash Cove did appear to have an effect on Overlook and the Zoo as well as still recovering from the COVID mandates.

The Senior Halloween lunch had a great turn out. There were 60 seniors that attended the lunch. Dana and Gabby were very excited about the number of attendees.

The Devon Amphitheater is now closed and winterized for the 2021 season. Staff continue to work on the 2022 line up. After careful consideration staff have opted to move to a new ticket provider for the next couple of years. Eventbrite had cut all customer buyer support in 2020 among other issues. The new ticket provider is e Tix and will be able to bring the customer buyer support back that the district needs. Executive Director Clay Gerhard added, staff throughout the district tested out four to five platforms prior to selecting e Tix.

The Turkey Trot will be held November 20<sup>th</sup> at Fairview Park. Individuals can enter the 5K or 10K run, 5K recreational walk or ½ mile Tot Trot.

**OPERATIONS** Park crews have started winterizing park bathrooms and Overlook Adventure Park.

The new Sinawik pad is still under construction due to the recent rain. Crews are waiting for it to dry out to complete the project.

Crews are starting to hang lights at Hickory Point Golf Course for Trees on the Tees. The lights have only been hung on the building at this current time due to the course grounds having too much saturation. Once equipment can be on the course without damaging the grass lights will begin to be hung there.

**EXECUTIVE DIRECTOR** The Decatur Park District welcomed Alyssa Delatte yesterday. Aly has accepted the Foundation Director position.

Several staff members will be attending the Boys and Girls Club Annual Banquet this Thursday.

This Friday the Decatur Park District Customer Service Committee will host an employee bonfire consisting of hot dogs and smores by the fire and much more. Due to the restrictions and mandates with indoor parties this will take the place of the employee holiday party.

A draft version of the Master Plan will be out for review in a few weeks.

### **COMMISSIONER COMMENTS**

**President Young** inquired about the hiring positions still open. Executive Director Gerhard stated the Director of Operations position is still accepting applications. Director of Human Resources Manager Kristi Orrick added final interviews for the Soccer Assistant Director position and Airport Laborer position are this Friday. The Recreation Supervisor Aquatics position is still currently accepting applications. President Young thanked them for the update and added there is a need for executive session.

At approximately 12:24 p.m., Commissioner Whitehead made and Commissioner Harrison seconded a motion to move into executive session. Upon call of the roll, all voted aye.

A motion to adjourn executive session and return to open session was made Commissioner Harrison, seconded by Commissioner Whitehead and unanimously approved.

A motion to adjourn the open session was made by Commissioner Brilley and seconded by Commissioner Whitehead and unanimously approved.

/s/ Stacey Young  
President, Board of Park Commissioners

/s/ Melanie Moore  
Secretary, Board of Park Commissioners