



Rental Request Form

2521 E Nelson Park Blvd Decatur, IL 62521 | 217-421-7431



Full Name (please print) _____ Organization _____

Address _____ City _____ Zip _____

Phone Number _____ Email _____

Open Hours Rentals

Rental Date _____ Rental Day: Su M Tu W Th F Sa

Rental Time: Monday-Thursday 3:00-5:00 p.m.
 Friday 4:00-6:00 p.m. 6:00-8:00 p.m.
 Saturday-Sunday 4:00-6:00 p.m.

Number of Guests (including non-swimmers): _____

Fees: Open Hours rentals are \$150/hour with a 2-hour minimum for 15-30 people. Add \$4 for each additional person.

Open Hours Rentals get reserved space with tables. Each guest will receive a wristband designating them as part of the rental.

After Hours Rentals

Rental Date _____ Rental Day: Su Sa Rental Time is from 7:00-9:00 p.m.

Number of Guests (including non-swimmers): _____

Fees:

- Full Facility \$750 (up to 150 people, \$4 each additional person)
- Leisure Pool \$400 (up to 75 people, \$4 each additional person)
 - Leisure Pool w/ slides add \$150
- Lap Pool \$350 (up to 75 people, \$4 each additional person)
 - Lap Pool w/ slides add \$150

I have read all the Rental Agreement & Policies attached. I understand and agree to them as a condition of my use of Splash Cove. I further understand that noncompliance with these conditions may result in loss of permit, additional fees and charges and any other applicable consequences under the ordinances of the Decatur Park District or under the law.

Signature _____ Date _____

Rental Agreement & Policies

- 1.) Renter and guests must abide by all Park District ordinances at all times. Failure to do so will result in a termination of the event, all agents must vacate the premises, and the renter will not receive any form of refund. A list of Park District ordinances can be found on the Public Information tab of our website.
- 2.) Renter is responsible for behavior and actions of party guests. All guests participate at their own risk. All guests must obey all pool regulations and rules or they will be asked to leave.
- 3.) After Hours Rentals require a \$150 non-refundable deposit at booking. Deposit is taken off your rental total the night of the event. Open Hours Rentals require full pay at time of booking, but are subject to additional fees shall the party exceed 30 guests.
- 4.) Minimum fees will be based on estimated attendance during time of booking. Should actual attendance exceed estimated attendance, renter must pay the additional fee for party to continue.
- 5.) All minors under the age of 17 must be accompanied by an adult.
- 6.) No alcohol or drugs are allowed on the premises. No glass bottles or glass objects are allowed on the premises.
- 7.) DJ's, bands, radio equipment or personal music are not allowed at pool parties. Splash Cove will play Neuhoff Media stations over the loud speaker at request. Professional recording devices are not allowed.
- 8.) Renter may not charge patrons or individuals attending pool party an admittance fee nor require any other charges for party.
- 9.) Renter may not advertise the pool rental by flyers, radio, or TV without prior written approval.
- 10.) Failure to arrive to party after 15 minutes of start time of party will be considered cancelled with no form of refund.
- 11.) All fees must be paid in full at the start of the party based on the actual number of attendees counted by pool manager. Remaining balance can be paid with cash, check or credit card.
- 12.) A late fee will be charged for all parties that have not exited the facility by 15 minutes after the end of the party reservation. Card number from deposit will be held to charge late fee if needed. \$5 will be charged for every 5 minutes late.
- 13.) Once guests are admitted, there is no re-entry permitted.
- 14.) We do not host parties on holidays or during special events.
- 15.) Open Hours Rentals are permitted to bring in cake/cupcakes. After Hours Rentals may purchase pizzas from our concession stand, or pay an additional \$50 for full concession stand to be open.
- 16.) A damage fee will be charged to stored card for any damage to the area, additional staff time required for clean-up, or other miscellaneous charges.
- 17.) If aquatics supervisor deems the weather or expected weather to be unsafe for the party to proceed, then alternate dates will be considered.

OFFICE USE ONLY

Date booked & deposit paid: _____ Contract due: _____

Cardholder Name: _____ Card Number: _____

Expiration Date: _____ CVV: _____ Estimated Rental Fee: _____